

Decision Maker: Renewal and Recreation PDS Committee

Date: 13 November 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING**

Contact Officer: Lisa Thornley, Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to consider progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	-

Corporate Policy

1. Policy Status: Existing policy. The Committee is regularly updated on matters arising from previous meetings.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £320,320
 5. Source of funding: Existing 2011/12 budget.
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Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising can take up to a couple of hours per meeting.
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The report is intended primarily for Members of this Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

PROGRESS ON MATTERS ARISING FROM PREVIOUS MEETINGS

<u>Minute Number/Title</u>	<u>Decision</u>	<u>Update</u>	<u>Action</u>	<u>Completion Date</u>
83b. Norman Park: Multi-hub site (from the meeting held on 5 July 2011)	A report detailing the outcome of the tendering process and details of the proposals received be submitted for consideration.	Final offer received 1 October 2012. Report contained in current agenda	Assistant Director, Renewal and Recreation	November 2012
27c. Renewal & Recreation Business Plan 2012/13 - Monitoring Report for Quarter 1 (from the meeting held on 2 October 2012)	Report to be submitted outlining the results of a tender to appoint a proficient service provider to deliver a youth employment project	Item to be considered at a future meeting	Assistant Director, Renewal and Recreation	To be confirmed
28. Town Centres Development Programme Update (from the meeting on 2 October 2012)	Report to be submitted outlining the formal remits of the Renewal and Recreation Department and Environmental Services Department	Item to be considered at a future meeting	Assistant Director, Renewal and Recreation	January 2013